

Vestry Minutes for the Special Meeting of July 2021
Grace Church, Lexington
Hybrid Meeting/Parish Hall and Zoom
Friday, July 23, 2021
Noon

In attendance: Fr. Tuck Bowerfind, David Connolly, Punky Dod, Carole Elmore, Elizabeth Grist, Kathy Hill, Diana Kenney, William McCorkle, Elizabeth Moss, Judy Schram.

Zoom: John Milford, Cecile West-Settle

Officer: Lisa McGuire, Clerk

Absent: Rob Minor, Buster Lewis, Treasurer

Call to Order

Fr Tuck

Information

- **STEPS update** – Our returning citizen, Richard Jones will be coming to Lexington on August 2. On August 1 a team of people will be moving items collected for him from the parish hall to his new apartment. On August 2nd, his mentors and others will be meeting him as he arrives with some of his family.
- **Organ update** – We received information today that the organ will be installed beginning in the middle of September and concluding October 9. We do not know when the marble and tile are arriving. It will take 3 weeks for the tiling to be finished. If we do not receive the tile by August 19, and the tiling cannot start, it is possible that it will not be finished in time for the organ installation in September. Then the probability of organ installation will be sometime in 2022. Casavant has assured us that it will not happen this year if they cannot start in September. Our expectation is that we will receive everything in the next two or three weeks.

Consent Agenda

Wardens' Reports

Liz: A group has been culling the books in the library and putting them in order of relevance. You will notice there are less books on the shelves (unwanted books have been donated).

Stewardship kick-off is September 26. The Stewardship Committee suggested we have a celebration, and asked if we could do the low country boil on Friday, September 24. We are saving the date, but it is yet to be confirmed.

Vestry Minutes for June 28, 2021

Treasurer's Report

Rector's Report 07232021

Committee Reports

- Administration and Personnel
- Memorial Gifts
- Property Committee
- Strategic Finance – verbal by William McCorkle

The Strategic Financial Planning committee is meeting monthly through the summer to monitor investments and the financial plan for the organ and the chancel and is as able to keep aware of the state of the parish's investments and to consider with the treasurer and the finance committee best avenues of planning and payment for current and anticipated expenditures.

New Business

1. Approval of Contract with Don Largent Roofing for up to \$7800.

This contract is to make repairs on the west side of the slate roof on the church building. This proposal includes the cost of a large lift, which will be moved up the sidewalk on the west side of the building to be able to reach the portion of the roof that needs repair. Don Largent also provided us with proposals for replacing the snow rails on both sides of the roof, east and west sides, which may be something the property committee will want to consider in the future. At this time, they are not requesting that be voted on. (The total for that additional work is \$27,000.)

The recommendation is that the \$7800 for the repair is to come from the Property Maintenance Fund.

2. Approval of Budget for Parish House “Facelift” for up to \$33,000

The second floor of the Parish House need attention. All of the carpet on the second floor is stained, worn and disreputable. The proposal is approximately \$25,000 for the new flooring. Pat Gibson will oversee the project. Painting in some of the rooms will also be done. The \$33,000 is a ceiling limit, the specific approvals would be made by the executive committee (Tuck, Liz, John, Buster, Lisa).

The recommendation is that the \$33,000 for the work on the second floor of the Parish House will come from the Property Maintenance Fund. At the end of June, the Property Maintenance Fund account total was \$69,691.

- Resolved that the Property Committee can use the Property Maintenance Fund for Don Largent Roofing to repair the slate roof at a cost of \$7,800 and an additional \$27,000 for snow rails to be used at the discretion of the Property Committee. (Up for approval now, so the Property Committee when the time comes, does not have to come back to the Vestry for approval.)

Approved

- Resolved that the Property Maintenance Fund can be used to do work on the second floor of the Parish House, up to \$33,000, understanding that the scope of the work is based on flooring and painting. If there is additional money after the flooring/painting is finished, it will be used for window treatments or something to make the rooms functional and attractive (with the approval of the executive committee).

Approved

Adjournment

Closing Prayer